

MINUTES OF LICENSING PANEL MEETING - TUESDAY, 18 AUGUST 2015

Present:

Councillors

Hunter

Hutton

Ryan

In Attendance:

Lennox Beattie, Executive and Regulatory Support Manager

Sharon Davies, Head of Licensing Service

1 APPOINTMENT OF CHAIRMAN

Resolved:

That Councillor Hutton be appointed Chairman for the meeting.

2 DECLARATION OF INTEREST - LICENSING

There were no declarations of interest on this occasion.

3 PROCEDURE FOR THE MEETING

The Chairman explained the procedure for the hearing but noted that it was clear that an agreement could be reached between all parties.

4 APPLICATION FOR THE REVIEW OF A PREMISES LICENCE- BELL'S CONVENIENCE

The Panel considered an application for the review of a Premises Licence in respect of Bell's Convenience Store, 141 Palatine Road.

Mr M Woosnam, Licence Holder's solicitor and Mr S Jeyabalan, Licence Holder were in attendance and made representations to the Panel. Mr Woosnam explained that the main issues centred on Mr Jeyabalan's poor English communication skills and lack of experience and so he would be resigning as Designated Premises Supervisor and seeking an experienced manager to assist him. Mr Woosnam therefore proposed that the review should be dealt with the imposition of conditions and Mr Jeyabalan's resignation with immediate effect as Designated Premises Supervisor.

Mr M Marshall outlined the case on behalf of the applicant for the review, Weights and Measures. Mr Marshall also spoke on behalf of Health and Safety and the Licensing Authority. He outlined that these responsible authorities were in agreement with the review being dealt with by those measures.

PC Evans was in attendance from Lancashire Constabulary and outlined the Police's agreement with these changes to the operation of the premises.

The Panel noted the agreement and agreed to this course of action. In noting Mr

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Jeyabalan's resignation as Designated Premises Supervisor it noted that the premises could not operate until another Designated Premises Supervisor was appointed.

Resolved:

1. That the Panel note Mr Jeyabalan's resignation with immediate effect.
2. That the following additional conditions be added to the Premises Licence:
 - i) The Licence Holder to support and rigorously enforce Challenge 25 proof of age policy.
Any person who looks or appears to be under the age of 25 shall be asked to provide identification that they are over age of 18. The following are the only forms of identification.
 - i. UK photo driving licence
 - ii. Passport
 - iii. Proof of age standards scheme card
 - ii) No persons under the age of 18 will be allowed to sell alcohol.
 - iii) The premises will be equipped with a closed circuit television system appropriate to the business and approved by the enforcement authorities.
 - iv) CCTV will be installed internally and externally at the premises and will comply with the following :
The CCTV system shall be installed, maintained and operated to the reasonable satisfaction of Lancashire Constabulary. All public areas of the premises are to be covered by the system
The system will display on any recording the correct time and date of the recording.
The system will make recordings during all hours that the premises are open to the public.
The VCR tapes or digital recording will be held for a minimum of 31 days and 28 days respectively after the recording is made and will be made available to the police or any authorised persons acting for a responsible authority for inspection upon request
The system will, as a minimum, record images of the head and shoulders of all persons entering the premises.

A staff member who is conversant with the operation of the CCTV system will be on the premises at all times that the premises are open to the public.

The staff member will be able to show police recent data or footage with the absolute minimum of delay, when requested.

The Licence Holder or Designated Premises Supervisor will notify the Police Licensing Unit on any occasion when the CCTV is to be inoperative for a period in excess of one working day and shall provide a certificate

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from a competent person stating the reason for the system being inoperative and the measures which have been taken to satisfy the licence conditions.

Appropriate signs informing customers that CCTV is recording will be displayed in conspicuous positions on the premises.

Monthly documented maintenance checks of the CCTV system, including the recording system, will be carried out by the Designated Premises Supervisor to ensure that the system is in good working order and fit for purpose.

- v) A refusals book will be used to record all occasions on which a sale of alcohol has been refused.
- vi) The Licence Holder and Designated Premises Supervisor will join the Town Centre Off Licence Forum or such alternate organisation as approved by the Licensing Department of Blackpool Council.
- vii) Any person involved in the supply of alcohol after 1800 hours shall be the holder of a personal licence.
- viii) Staff will receive refresher training in respect of the proof of age policy at least every 4 months. The Licence Holder will keep documentary records of such training

Chairman

(The meeting ended 11.20 am)

Any queries regarding these minutes, please contact:
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